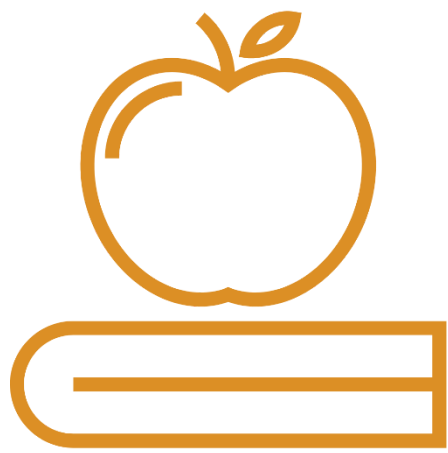




Elevated Core Academics

Parent/Student Handbook

Contact Information:

ECA Board of Directors

President: Dustin Couture

Secretary: Stacey Horlings

Board Member: Chris Bower-Fjellstrom

You may contact any of these board members at:

board@elevatedcoreacademics.org

School Principal

Carol Suder (970) 213-5226

Director@elevatedcoreacademy.org

School Administrator

Tiffani Disselkoen (970) 213-5226

admin@elevatedcoreacademics.org

Financial Officer

Angie Tinker (970) 217-1639

Finance@elevatedcoreacademics.org

ADMISSIONS

Elevated Core Academics (ECA) admissions policy does not discriminate as to race, color, nationality, or ethnic origin. ECA expects parents to be supportive of all practices and policies, to cooperate respectfully with the authority of the teachers, and to enable the child to cooperate fully with all programs and activities of ECA. ECA does not encourage parents to place students in ECA against their will. Students are admitted with the understanding that a student who cannot adjust to the program at ECA may need to find another school that is better able to meet the needs of that student.

ENROLLMENT/REGISTRATION

Elevated Core Academics serves students who range from kindergarten through 6th grade. Students are enrolled at ECA upon completion of enrollment forms, entry testing (1st-6th grade). Returning students are required to complete an enrollment form during the month of January and return the form no later than February 1 in order to secure a place at ECA for the following year. New students' registration will open the 1st week of February.

ATTENDANCE

In order for your child to achieve maximum academic results, consistent attendance is required. The school operates from:

K-6th 7:50 a.m.-12:15 p.m.

There are also required assignments on Friday for grades K-6 (see below). Excessive absences affect the student's grades and attitudes. Students will be expected to make up all missed tests, class work, and homework after returning to school from an absence. They will have as many days to complete the work as they were absent, plus one. An excused absence and make-up work can be requested in advance for an absence other than illness for such activities as ski trips, youth activities, family outings, or any activity not sponsored by the school. If you have a Kinder through 6th grader and your child will be absent, parents need to call the front office no later than 8:30 am. If we do not receive a phone call by 8:30 the school will place a phone call or send an email to you in order to confirm your child's absence. This is for your child's safety so please make sure you call every time your child will be absent. Due to our shortened day please make every effort to schedule appointments outside of school hours, in the afternoon or on Fridays.

INCLEMENT WEATHER

In case of severe weather, the following procedures will be followed to ensure the safety of the students.

1. A decision whether the school will open will be made by 5:30 a.m. An all-school email will be sent out informing the parents of the school closure. It is the parent's responsibility to check their email for school closure

information.

2. If the weather turns severe during class time, an email and text message will be sent out informing the parents of an early pick-up. It is the parents' responsibility to monitor the weather conditions and check for the email or text regarding early dismissal.
3. There are no "snow days" at ECA! In case of possible inclement weather, if possible, students will take home all textbooks and materials needed to complete work assigned by the teacher through email. Teachers are responsible for emailing the daily assignments to the students, being cognizant of what materials the students have at home. Students are responsible for turning in the work as soon as they return to class.

COMMUNICATION

It is the goal of the ECA staff to stay in close communication with the parents of the students. We ask that parents use the following method to communicate with teachers. If you have questions, concerns, or ideas, please contact the teacher by email first. If follow-up is needed, please make an appointment for a conference outside of class time. If the parents cannot come to an agreement with the teacher, please respectfully request that the teacher set up a meeting with both parties and the principal of ECA. If further discussion or mediation is needed, the principal will set up an appointment with all parties and a board member. Please keep the communication between you, the teacher and the board so as to protect the privacy of all parties involved.

CURRICULUM

Elevated Core Academics follows the Core Knowledge Curriculum written by E.D. Hirsch. Curriculum maps are available upon request, and we encourage all parents to familiarize themselves with the content that is being taught to your children.

DISCIPLINARY CODE

9 Key Strategies for Creating a Stable Environment

The effective formation of our children requires a stable environment. For this reason, it's important for our classrooms to supplement parental training by upholding high standards for behavior, respect, and discipline.

1. Be well prepared and organized.
2. Give clear expectations.
3. Be consistent.
4. Model the way.
5. Praise children for good behavior.
6. Give the reason for the why behind the what.
7. Have a strategy for involving parents when a child persists in negative or disruptive behavior.
8. Don't motivate by comparison.
9. A few DON'T'S: No teacher should ever use corporal punishment. Spanking is not

appropriate for someone else's child. Also, never ridicule, humiliate, or deny a child food or drink.

Managing Particularly Disruptive Behaviors or Persistently Negative Behavior What should you do when a child is acting in a particularly disruptive or persistently negative way?

1. The teacher or classroom helper should clearly and gently identify and explain to the child the inappropriateness of his behavior, and offer instruction regarding the correct way to conduct himself. - Walk to or stand by a child who is being disruptive. - Make eye contact with child. Get on their level. Know their name & speak their name as you speak to them about their unruly behavior. "Johnny, we don't throw paper airplanes during the spelling lesson. We'll stand up & play games soon, but right now is a time to 'give me five.'"

2. If a negative behavior continues, use a time-out. Give one warning before implementing a time-out except in the case of physical harm done to another child—hitting, kicking, biting, hair pulling, etc. - (Principal and parents should be notified immediately of any physical aggression.) The time out typically lasts one minute per year of the child's age. The purpose of a time-out is to stop negative behavior, talk about the offense, give correction, and teach forgiveness.

3. Confidentially share the situation with the child's parents when class is over. Make sure you honor the child and at the same time, encourage the parents. Encourage the parent to follow up with the child after they return home. DO NOT talk to parents EVERY time that you have to correct a child, BUT you should inform parents any time that behavior management reaches the level of a time out.

4. Finally, if these three steps do not correct the behavior, contact the principal, who will either talk with the child further or contact the parent and consult with the parent for help and support. If negative behavior continues to reach this level, the principal will be responsible for helping the teacher implement a behavior plan.

DRESS CODE

All students, staff, and visitors to ECA are asked to adhere to modest clothing standards. We believe self-discipline results in self-respect, which is characterized by modesty and good taste in personal grooming. The way we dress as an ECA community will affect the atmosphere of the school, academic achievement, student attitude, and student and staff behavior. We do not suggest that a specific dress code is mandated. We encourage students to wear clothing which covers the chest, shoulder, and upper thigh adequately for modest dress standards. With that in mind, students are prohibited from wearing hats or hoodies on their heads while inside the school building. Students should not wear pajamas to school, unless indicated for a special school function.

DROP OFF 7:35/ PICK UP 12:15

No parking in the diagonal parking in the front of the building and no pickup in the drop off

lane.

K-4th

Students must enter and exit the main doors and parents must come in and sign out their student from the classroom teacher or approved designated adult on the authorized pick-up form.

5th-6th

Students will enter and exit the main doors. They do not need to be signed out by the parent. Students may not wander around the building or parking lot.

After School Policies

- Once a student has left the building, he or she may not re-enter unless he/she has permission from an administrator or teacher on duty.
- Once students are signed out, they must remain with their parents. Students who are signed out may not proceed to the parking lot without their parents. Once they are in their car, they may not return to the building.
- Upper grade students who do not have to be signed out may proceed to the parking lot to their designated pick-up driver. However, they may not return to the building after reaching the car.
- If parents and children go to the playground after school, the playground door must be kept locked and there is no entrance to the building. Exit is through the gates and there is no entrance again, do not ring the church bell.

In the event a child is not picked up during the designated hours of business, the child will remain with a member of the administrative team in the building until a parent or designated sign-out person is contacted and the child has been picked up. The same is true if a child is dropped off and a teacher is not in the room for the student. The student will remain with the administrator until the teacher returns. See further action in the pick-up after school section.

EARLY CHECK OUT PROCEDURES

Any student needing to leave the school prior to 12:15 p.m. must be checked out through the student's teacher by a parent or designated adult. As a courtesy to the teacher, please notify them in advance, if possible, of an early pick-up time for your child.

ELECTRONIC DEVICES AND PERSONAL BELONGINGS

Students are not to bring electronic devices (computers/tablets) to school unless for a specific reason with permission from the teacher (i.e., middle school science, social media, yearbook or specific accommodation). Cell phones may be brought to school and must remain in the student's backpack during the school day and while on school grounds. Please do not use a student's cell phone to communicate with your student during the school day. Parents are to call or email the office to communicate through the office in case of an emergency. Likewise, if a student needs to reach a parent, they should do so through the office. If a student is discovered to have an electronic device or cell phone outside the previous mentioned terms, the device will be secured by staff and may be claimed by a parent in the office. Any student not using his/her electronic device or cell phone in accordance with ECA's policy will forfeit the privilege of having the device or cell phone at

school.

The personal belongings of students are the sole responsibility of the student and parent, for younger children. Coat hooks, cubbies, boxes, and lockers may be provided near, by, or within the classroom to assist with belongings. However, there is no expectation of privacy with the use of lockers and cubbies and these may be searched in case of safety issues or illegal activity. A lost and found is provided by the school for parents to look for lost items.

SECURITY PROCEDURES

All staff members have been provided with a walkie talkie. All walkies will be turned to Channel 7 and will remain on Channel 7 throughout the entirety of the day. Walkies should be turned up loud enough so the teacher can hear an announcement at any given time. It is expected for walkies to be fully charged throughout the day and will accompany the teacher to recess and all activities away from the classroom (except field trips). In the event a walkie is not transmitting properly, administration will check classrooms, and teachers will help notify neighbors of the situation.

1. HOLD is initiated when there is a safety concern in the hallways of the building. A Hold is used when it is necessary to restrict movement within the school or building. Examples that may prompt a Hold being called include a medical emergency or a physical altercation occurring in the hallway.
2. SECURE is initiated when there is a threat OUTSIDE the building. A Secure is often implemented due to emergency situations that take place in the neighborhood close to the schools. Examples that may prompt a Secure being called include a bank robbery near a school, police activity, or a dangerous animal in the area.
3. LOCKDOWN is used when there is an active threat or dangerous incident on the campus. Students and staff must find immediate shelter inside the nearest classroom as quickly as possible. Lock the door and turn out the lights. Stay out of the line of sight, and gather in a space so someone in the hallway couldn't see you when looking through a doorway. Huddle behind large items for extra protection, and consider barricading the doorway if it can be done quickly. Be very quiet. Be prepared to move quickly. Don't open the door for anyone--stay until law enforcement comes to your classroom and leads you to safety.
4. EVACUATE is used to get students and staff out of the building by a route designed to avoid contact with a potential threat, such as a suspicious package, a threatening person in a specific confined area, a bomb threat, or a hazardous material spill. An Evacuation protects staff and students from a threat where the exact location in the building is known.
5. SHELTER is issued for severe weather or hazardous material incidents. A Shelter directive is used to relocate students to a safe area away from a potential weather- or HAZMAT-related danger.

It is with our best intention to keep every student as safe as possible. While teachers and staff have been given the emergency protocols/procedures and will participate in frequent drills throughout the year, we understand that we cannot anticipate every emergency/situation that may occur. Staff has been given the guidance to follow the

protocols as best they can, but if necessary, make a judgment call that is in the best interest of the students.

Emergency Numbers:

Law Enforcement/EMS 911

Social Services (970) 498-6990

Colorado State Patrol (303) 239-4501

Poison Control 1-800-332-3073

Road Reports (303)639-1111

FIELD TRIPS

Classes may take trips to interesting and educational places in the greater Fort Collins/Denver area from time to time as a vital part of the instructional program. Parents will be notified beforehand as to when the field trip will take place and a permission slip will need to be filled out and signed before the student is allowed to participate in the field trip. Small fees may be charged to cover expenses. The school may require certain dress for field trips. Parent drivers will be needed to transport students. The parent driver will need to produce a copy of his/her driver's license and a copy of vehicle registration and proof of insurance and fill out appropriate paperwork. The parent driver will need to produce a copy of his/her driver's license and a copy of vehicle registration and proof of insurance for each trip, even if they have previously provided this information. Proper child seating, based on age, is required, including car seat and seatbelt. For children with a documented rescue medication, one parent will be required to chaperone the trip. Chaperones are required to pass a background check before attending a field trip. Family members who wish to participate in the field trip but are not official chaperones will need to provide their own transportation to and from the field trip site and may not be considered a chaperone or fulfill any duties of the chaperone. The school does not provide transportation to and from the building on a daily basis, or to events.

MOVIES/VIDEOS IN THE CLASSROOM

We would like to be sensitive to our parents and the way they are choosing to raise their children. No video, video clip, or movie will be shown without parental permission. Your child must have a signed permission slip in order to participate in any video, video clip or movie that will be shown in the classroom. If permission is not received the student will be given an alternate assignment.

HOMEWORK

ECA course of study is based on the students completing their independent work at home. The students in K-5 will be responsible for writing down assignments in his/her assignment notebook, completing and returning homework and obtaining parents' signatures. The signature states that the homework is complete and approved by the parent. Middle school parents need to monitor their students' homework, but the student is ultimately responsible for the completion of the work and for turning the work in on time.

The following are the general timelines allotted for work outside of the classroom for each

grade:

- Monday-Thursday:
 - K 15-20 minutes + 10 min. of reading to parent
 - 1st grade 30-40 minutes + 10 min. of reading to parent
 - 2nd grade 1 – 1 ½ hours + 20 min. of reading to parent
 - 3rd grade 1 ½ - 2 hours + 30 min of reading to parent
 - 4th grade 2 – 2 ½ hours (Reading incorporated in curriculum)
 - 5th – 6th 2 ½ -3 hours (Reading incorporated in curriculum)
- Friday: 1st-6th Work assigned should correspond to daily requirements.

Homework Collection and Late Policy

Homework is especially important in regards to the ECA school model as the work itself is not considered a supplement but part of our instruction, so it is imperative that students complete the homework and return it by the due date. To help students with the responsibility, each teacher will implement a homework policy for the classroom. The following will be implemented as well.

- 1) Teachers will give clear, direct instructions with specified due dates for homework and allow time for students to turn in homework at the beginning of class and time to write homework in planner at the end of class.
- 2) Students (2nd grade and above) will keep a daily planner. Parents of students in grades 2-5 must sign daily planner to indicate the student completed all the homework.
- 3) Elementary students will bring home a homework folder weekly of graded assignments. Folder will need to be signed and returned to the teacher.
- 4) Teachers will enter grades weekly into the online grading platform and parents will be responsible for checking the platform for missing assignments or low grades for their students.

GENERAL HEALTH AND SAFETY GUIDELINES

All staff must be alert to the health of each child, known allergies, or special medical conditions. Under the supervision of the school administrator, all staff must be alert to the whereabouts of all children. Systems are in place for accounting for children at regular intervals. All staff will follow proper procedures for hand washing, using disinfectant, and following universal precautions to prevent infections. All staff are familiar with evacuation routes and procedures. All teaching staff complete "Occupational Exposure to Bloodborne Pathogens" annually. When a child might require CPR, a minimum of one staff person has successfully completed training in CPR.

The parent is required to administer any prescribed medicine from a physician. Though ECA's policy is that parents need to come to the school to administer any necessary medication to their children during school hours, ECA is able to keep "rescue" type medications on hand for quick use in the event of an emergency. Medicine is stored in a designated, locked area.

It is the parent's responsibility to properly demonstrate the use of this medication to any ECA staff who would need to know, and it is also parents' responsibility to assess and

make sure these staff members are properly equipped to effectively give this medication when needed, as well as any needed follow-up procedures such as calling 911, etc.

ILLNESS

Due to the nature and size of our school, typical health services are not available. Please do not bring sick children to school. It is the parent's responsibility to notify the office if a child has been injured at home and may need special considerations at school. Keep school records up to date, especially phone numbers and emergency contact information! If a student becomes ill at school, they will be allowed to rest comfortably until parents are able to pick them up.

It is ECA's expectation that any medications needed by the student be given by the parent, with the exception of emergency "rescue" medications that need to be kept close at hand, such as an inhaler or Epi-pen. When these are used, it is the parent's responsibility to properly train staff members who need to know and sign off that they are comfortable with the training given on our provided form.

Any child with a fever of 100.4 or above will not be allowed to remain in the classroom. Please also see our policy adopted from PSD's recommended stay home policy for further reasons as to why a student should not be coming to school and/or are being sent home. If a head injury is sustained, the parent will be contacted. In case of more serious injuries, or if the parent cannot be contacted, the school will immediately call 911 for emergency assistance.

In compliance with state law, all children in Colorado schools must have complete up-to date immunization record on file at school each year. This record includes proper shots for measles, mumps, rubella, diphtheria-pertussis-tetanus (DPT), Hepatitis B, Varicella (chickenpox), and polio. Parent-signed non-medical exemptions should be submitted each school year and require one of two items: (1) a certificate of completion for the online education program set forth by the State of Colorado (found at cdhpe.colorado.gov/vaccine-exemptions) or (2) a non-medical exemption form signed by a medical doctor, doctor of osteopathic medicine, advanced practice nurse, delegated physician's assistant, or pharmacist. Medical exemptions only need to be submitted once. (See C.R.S. 25-4-903 (4)). Students may not continue enrollment without up-to-date immunization records. Immunization records must be current for students to remain in school. Since we do not have a professional who is able to determine whether or not records are up to date for a student's age, we need parents, along with their health care provider, to annually fill out our form stating they are up to date. If they are not up to date, a plan must be made to get up to date, and if parents choose to not give certain immunizations, an annual exemption form must be filled out, per Colorado law.

We do accept non-medical and medical exemptions for children who are not immunized without discrimination. We are still required to provide a record of the student's immunization status (as declared by the parent) to the State of Colorado. This can be done by filling out medical exemption form signed by a doctor, or a non-medical exemption form and (a) having a qualified medical doctor sign the form, or (b) completing a video course issued by the Colorado State Health Department and submitting the completion certificate with your non-medical exemption form for your student(s).

COMMUNICABLE ILLNESSES

A child diagnosed with a communicable disease such as hepatitis, measles, mumps, meningitis, diphtheria, rubella, salmonella, giardia, tuberculosis, shigella, whooping cough, chicken pox, or other contagious illnesses will be excluded from school for a period of time as prescribed by the child's physician or by local health department. All staff members, parents, and guardians of children in care will be notified of the communicable disease at the director's discretion. Children's confidentiality will be maintained. The administrator will report the illness to the local county department of health.

TOILET TRAINING AND SLEEP

Toilet learning is an important time in a child's development. There is an expectation that children be potty trained when they attend any level at ECA.

With a shortened school day, there is no rest or nap period.

LEGAL REPORTING OBLIGATION OF A SCHOOL

In accordance with Colorado state law and school policy, school staff is obligated under penalty of fine and jail term to report the reasonable suspicion of physical abuse, sexual abuse, or child neglect in accordance with C.R.S. 19-3-304. In this serious and legally narrow area, the school will not contact parents in advance of making a report to authorities, which would be the procedure followed in most other legal matters. The clear intent of the law, based on the seriousness of the crimes listed above, is to mandate that a report of reasonable suspicion of abuse be made. School staff will make such reports in the best interest of the affected child; and do not, once reasonable suspicion is established, have any legal alternative except to make the report to the proper authorities for their investigation and review. If at any time a childcare worker reasonably suspects child abuse, it is the responsibility of that childcare worker to report or to cause a report to be made immediately upon receiving such information to the 1-888-CO-4-KIDS.

PARENT/STUDENT ORIENTATION

An orientation will be held at the beginning of the school year for students and parents to outline expectations, policies, school rules and other pertinent information. There will also be a back-to-school event where students will be allowed to bring their supplies and meet their classroom teacher. This is an important part of the ECA partnership between teachers and parents. It is mandatory that at least one parent attends this event.

PARKING LOT SAFETY

Please keep your child safe in the parking lot by adhering to the following:

- Drive slowly when in the parking lot. 10 mph or below is the optimum speed for a parking lot.
- Do not allow your K-4th grade students to be unattended in the parking lot at any time.
- Older students may not be in the parking lot unless they are proceeding to

their designated ride.

- Students may not return to the building after exiting the facility.
- Please do not send your student back to the car or building to retrieve items unaccompanied.
- Please do not use cell phones in the parking lot when dropping off and picking up.

PARENT-TEACHER CONFERENCES

Parent-teacher conferences will be held the first and third quarter of the year. Other conferences may be scheduled with the classroom teacher as needed during the year.

SNACKS/ FOOD AT SCHOOL

A snack is allowed at school. The snack is provided by the parent and allowed at the designated time in the school day. Please consider the nutritional needs of your students when preparing snacks to send to school. Sugary snacks lower your student's ability to learn and participate in class and can become a distraction to the other students.

ECA is a peanut free and nut safe school; and do not send any foods with peanuts in them. We have children with potentially life-threatening nut allergies enrolled here.

The school does not provide or use food or beverage as rewards for academic performance or good behavior and will not withhold food or beverages as a punishment, nor will teaching staff ever threaten to withhold food as a form of discipline.

Birthdays are an important and significant event in the life of a child. They afford the opportunity for children to be given special recognition. Additionally, special events related to subject study may allow the opportunity for food to be brought to school. Accordingly, students who wish to bring treats for the class on their birthday /event may do so.

Lunch is not provided by the school.

SUPERVISION

During the school day, no child will be left unsupervised. Staff will supervise primarily by sight. Supervision by sound is permissible as long as teachers check every 2-3 minutes on children who are out of sight (i.e., for those using the toilet independently, etc.) An attendance check will be completed at the beginning of each day and after recess, assembly, or event. This procedure will be documented by the classroom teacher. Parents will sign children in and out of the room each day.

PHYSICAL ATTENTIONS

Physical display of affection in girl-boy relationships is not allowed. Students are expected to keep their hands entirely to themselves. Class time is for study and students are to give their attention to the course agenda and not to other students. Writing or passing notes will be dealt with promptly.

PICK UP AFTER SCHOOL

Students will be picked-up after school each day at 12:15, Monday through Thursday. Students in K-4th need to be picked up by a parent or authorized adult and signed out from the classroom teacher. Middle school students are allowed to be released to find a parent near the middle school wing or outside by the front door of the school. Parents who are late will be charged \$15 for every 15 minutes to compensate the teacher for the extra time. Please do not park in the visitor parking spaces closest to the building.

Teachers and staff members will ensure that all students have been picked up by checking the sign out sheet and checking the building. If a child is not picked up by 12:30, the administrator will call the adults on the authorization to release form. If there is no response, the administrator will notify the count department of social services or police by 1:30 p.m. The administrator will provide the child snacks and activities to do while they are waiting for an adult to pick them up.

PLAYGROUND/ OUTDOORS

During the school year students will be going outside for recess whenever possible and are expected to dress appropriately. Please make sure your child always has a jacket, gloves, and hat as the weather in Colorado can turn unexpectedly. Boots are also recommended for snow days. Students also need to bring a pair of inside shoes to leave at school.

Inclement weather will be assessed based on the Poudre School District code with no children outside in temperatures 20 degrees Fahrenheit or below, rain, hail etc. .

Additionally, with the sunny Colorado days, sunscreen may be provided by the parent. The parent needs to send in the original bottle with the child's name visible. The school does not provide sunscreen and must receive appropriate documentation from a parent with the specified instructions.

REPORT CARDS/GRADING SCALE

Report cards will be issued at the end of each nine-week period. The grade scale and description of terms used on the cards are as follows:

A+ 97%-100%	B+ 87%-89%	C+ 77%-79%	D+ 67%-69%
A 94%-96%	B 84%-86%	C 74%-76%	D 64%-66%
A- 90%-93%	B- 80%-83%	C- 70%-73%	D- 60%-63%

O = Outstanding
S = Satisfactory
I = Improvement
N = Needs Improvement

SAFETY

Any student, by word or deed, threatening the safety or well-being of another student, faculty member, staff member, or the school at large will be subject to disciplinary action by the administration and/or board. Disciplinary action may include suspension or dismissal.

SCHOOL HOURS

7:50 a.m. to 12:15 p.m. Monday – Thursday K-6

TARDINESS

Arriving at school late disrupts the school prayer assembly and/or the classroom setting. Please be considerate and have your child at school on time so we can begin school in a timely manner. If your class has a field trip planned and the student is late, do not drop off the student. We strongly encourage students to be in their seats, ready to learn by 7:50 a.m.

TRANSFERS

Students transferring from ECA to another school need to give the school at least a one-day notice so records and grades can be prepared. The student's grades and records will be transferred to the new school when all accounts have been settled with the school bookkeeper and a request from the new school is received in writing.

VISITORS

Parents are welcome to visit the classroom while the class is in progress. It is our goal to conduct class in such a way that parents are always welcome to visit, but we discourage casual, frequent interruptions to classroom activities. Parents should not interrupt class to relay messages, or to ask questions of teachers or students without prior permission. All visitors must sign in and volunteers at the school must wear a designated name tag.

WEAPONS

For your child's safety, there are to be no weapons brought by students onto school property or to any school sponsored activity. Pocket knives are not permitted. If a weapon is discovered, the child will be suspended or expelled.

WITHDRAWALS

If a parent wants to withdraw a child from ECA at any time during the school year, he/she must complete a reason for withdrawal form and give one month's notice.

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Please sign and return to the school.

I, _____, parent of _____

_____ have read and understand

The Student and Parent Handbook for Elevated Core Academics.

Parent Signature

Date

Student 6th grade, please sign:

Student Signature

Grade Level

Date